

Policies and Guidelines for Research & Researchers at Vancouver Coastal Health Research Institute (VCHRI)

7. Mandatory Training for Researchers and research staff

Researchers at VCHRI are responsible for ensuring that all mandatory training for themselves, as well as their staff and students is completed and current (if expiry period is applicable). If an external audit/inspection finds that mandatory training requirements have not been met, it can result in the disruption or termination of the particular project and/or other research being conducted by the particular lab or centre. Some training is mandatory for everyone, whereas other mandatory training is dependent on the type of research being conducted and the facility.

7.1 Workplace Hazardous Materials Information System (WHMIS)

WHMIS training is **mandatory** for all new staff and students at VCHRI research sites (e.g. Jack Bell Research Centre, Research Pavilion, and Heather Pavilion). It is the responsibility of all PIs or Lab Managers to ensure that any new staff and students attend the session. For information on training sessions or if you have new staff or students that need to take the course send an e-mail to research@vch.ca and it will be forwarded to the OH&S chairperson. The OH&S chairperson will contact you with the next available course date.

7.2 Transporting Dangerous Goods (TDG)

Transporting Dangerous Goods (TDG) certification is required to meet the legal responsibilities of research staff who work at a VCH site (whether VCH or UBC employees), who are involved in the transportation of infectious substances and/or diagnostic specimens (by surface & air). For information on training contact: Caroline Abramson at caroline.abramson@vch.ca or 604.875.4111 x67793.

7.3 Other mandatory training

There are various mandatory training courses and workshops required for new staff and students working at VCHRI sites, depending on the type of research being conducted. Go to <http://www.vchri.ca/s/OHASTraining.asp> for a list of mandatory training and for whom it is required.