



QI & REB Review Checklist

VCHRI Internal Funding



Vancouver
CoastalHealth

Research Institute

Healthier lives through discovery



VCH/PHC QI & REB Review Checklist

Purpose:

To assist those working at a Vancouver Coastal Health (VCH) or Providence Health Care (PHC) site in determining whether their quality improvement (QI) project/activity meets any criterion that requires that it be submitted to a Research Ethics Board (REB) for review.

The screenshot shows the Vancouver Coastal Health Research Institute website. The navigation menu includes: Home, Sitemap, Search, Contact Us, About the Institute, News & Information, Policies & Guidelines, Occupational Health & Safety, Clinical Research, Clinical Research Unit, Grants & Education, Investigators Database, For Trainees, Donating to Research, and Links. The main content area features a header with the slogan "Healthier lives through discovery" and a navigation bar with categories: e-Update, Active Research Studies, Special Events, Public Events, Rounds & Conference Calendar, Latest Updates, Updates on the Robert H.N. Ho Research Ctr., and MedIT Services. The "Active Research Studies" section is circled in red and contains the link "VCH/PHC QI & REB review checklist". Other visible links include "Special Events", "Public Events", "Rounds & Conference Calendar", "Latest Updates", "Updates on the Robert H.N. Ho Research Ctr.", and "MedIT Services".



Guidance: When does your QI project warrant review by an REB?

- The VCH and PHC research institutes and the UBC REBs support the use of this checklist by VCH/PHC staff to assist them in deciding whether their QI project should be submitted to an REB
- **Quality improvement** activities may also be referred to as quality assurance or program evaluation.
- *There are 11 questions in the checklist*
 - *If you answer “yes”, to any of the questions, an application to the appropriate Research Ethics Board (REB) should be made. The study/project may not be research but a determination of this by an REB is required.*

This applies to: VCH and PHC staff, physicians, residents, volunteers, and students

This also applies to the following types of projects:

- projects being conducted by an external contractor for a VCH/PHC program or department
- all student projects except for student research projects as the latter automatically require REB approval
- medical resident projects that fall under the responsibility of a UBC Resident Training Committee
- any other projects that are in addition to typical programs and services or Ministry mandated activities (e.g. public health surveillance)
- all multi-organization projects that include VCH and/or PHC

Internal funding opportunities

VCHRI currently runs 3 funding competitions open to VCH clinicians, staff, and/or trainees:

- (1) Clinician Scientist Awards - to promote excellence and build health research capacity through salary awards for individuals both clinically practicing and conducting research at VGH, UBCH, GF Strong or LGH, who want to reduce their clinical practice commitments in order to continue developing their research careers as independent investigators.
- (2) Team Grants – to build health research capacity at VCH by supporting research teams (lead by a VCH staff or physician) to conduct applied health research directly relevant to current health care issues across VCH

Internal funding opportunities

- (3) Trainee Travel Grants – to support and strengthen the training, continuing education, and collaborative work of research trainees at VGH and UBC Hospitals in the areas of Diabetes or Urology by supporting trainees to present their research at an international conference.

Current information can be obtained on our website at http://www.vchri.ca/s/Internal_Grants.asp