

DATE:

REQUEST FOR RENEWAL TO CONDUCT RESEARCH

Vancouver Coastal Health Authority Research Study Number (e.g. V00-XXXX):

UBC Research Ethics Board Number (e.g. H07-XXXX):

PRINCIPAL INVESTIGATOR:

STUDY TITLE:

SPONSOR or FUNDING AGENCY(IES):

VCHRI is responsible for maintaining complete and accurate files on approved research projects and for ensuring that these projects are being conducted with valid ethical and VCH approvals in place. A VCH Certificate of Approval is valid for one (1) year. If the study remains active, to receive a VCH Certificate of Renewal for the above-referenced study, please complete this form and send the form with a copy of the current UBC ethics certificate of renewal to Wylo Kayle via (fax) 604-875-4943 or email wylo.kayle@vch.ca. Once VCHRI receives this information, VCHRI will prepare a **VCH Certificate of Renewal**.

Please answer the following questions:

Resources:

1. Have there been changes to VCH resources used, since the project was last approved by VCHRI? Yes No
If YES, please indicate these changes:

2. Will the above change(s) impact the *costs*? Yes No
If YES, please indicate:

Funding:

3. Has the sponsor or funding source changed within the last year? Yes No

4. If YES, has the UBC ethics certificate of approval been updated? Yes No
N/A

Research Study Team:

5. Since the project was last approved by VCHRI, have there been any changes to the research study team? Yes No
(e.g., has a new research assistant been added? has a co-investigator been removed?)

6. If there have been changes made to the research study team, please describe (include the name and position of each new/replaced member): N/A

NOTE: If new study team members have been added, each new member must sign a **Confidentiality Undertaking for Research Projects Form** (“Confidentiality Undertaking”). Please submit the new Confidentiality Undertaking forms to VCHRI along with this form. In addition, please ensure that the ethics application is updated with this information.

Name of Person Completing This Form (Print or Type Name):

Title:

Vancouver Coastal Health Research Institute

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