## Attachment B

## RECRUITMENT SUPPORT FORM

## [VCHRI website and email distribution]

**VCHRI WEBSITE (select one):**

[ ]  Studies registered on ClinicalTrials.gov: Registered studies will be posted on the VCHRI website upon receipt of VCH operational research approval. Complete **Sections 1, 2, 3e to 3h, and 5**.

[ ]  Studies that will NOT be registered on Clinical Trials.gov: A researcher may request that VCHRI post information on its website about a study that is NOT registered on ClinicalTrials.gov. For non-registered studies, complete **Sections 2, 3 and 5**. For non-registered studies, this Attachment B must be submitted to the REB for review and approval prior to the posting of study information on the VCHRI website. Once the REB has approved the study and the information on this form, and the study has received VCH operational research approval, the study information will be posted on the VCHRI website.

**EMAIL DISTRIBUTION (optional):**

[ ]  VCHRI E-Blast: A researcher may request that VCHRI send information about a study to VCH or UBC staff distribution lists (an “E-Blast”). For E-Blasts, **Sections 3, 4 and 5** must be completed. For E-Blasts, this Attachment B must be submitted to the REB for review and approval prior to the sending of any study information to staff. Once the REB has approved the study and the information on this form, and the study has received VCH operational research approval, the E-Blast will be sent.

**SECTION 1:** Clinical Trials.gov registration number:

**SECTION 2:**

Check all that apply (the study will be posted under one or more of the following categories):

[ ]  Blood, Heart and Circulation [ ]  Birth Defects

[ ]  Bones, Joints and Nerves [ ]  Cancer

[ ]  Brain and Nerves [ ]  Diabetes

[ ]  Digestive System [ ]  Genetics

[ ]  Blood Disorders [ ]  Mental Health and Behaviour

[ ]  Ears, Nose and Throat [ ]  Metabolic Problems

[ ]  Endocrine System

[ ]  Eyes and Vision [ ]  Pregnancy and Reproduction

[ ]  Immune System [ ]  Sleep

[ ]  Kidneys and Urinary System [ ]  Smoking

[ ]  Lungs and Breathing [ ]  Substance Abuse Problems

[ ]  Mouth and Teeth [ ]  Toxicology and Environmental Health

[ ]  Reproductive System

[ ]  Skin, Hair and Nails [ ]  Diagnostic Imaging

 [ ]  Surgery and Rehabilitation

[ ]  Women’s Health [ ]  Rehabilitation Intervention

[ ]  Men’s Health [ ]  Transplantation and Rehabilitation

[ ]  Seniors

[ ]  Volunteers (Controls) [ ]  Fitness and Exercise

 [ ]  Food and Nutrition

Additional key words that will help VCHRI categorize this study on its website:

**SECTION 3:**

Please use lay language.

a) Name of study (email subject line; use lay language)

b) Purpose of this study

c) Who can participate?

d) What is involved?

e) When does this study take place? (i.e. When does recruitment commence and recruitment close?)

f) Where does this study take place/location?

g) Principal Investigator: Dr ------------, credentials

 Position

 VCHRI Affiliation

 Research Investigator with VCH Research Institute

  *or*

 VCH Research Institute Affiliated Investigator

 Other Affiliations

h) Contact Information (primary contact name, position, phone number and email)

**SECTION 4:**

Please tick the appropriate areas for VCH broadcast recipients:

[ ]  VA (Vancouver Acute)

[ ]  NS (North Shore)

[ ]  RH (Richmond Hospital)

[ ]  VC (Vancouver Community)

[ ]  SC (Sunshine Coast)

[ ]  STS (Sea to Sky)

**SECTION 5:**

REB Application Number:

VCHRI Application Number:

If you have any questions related to this form, please contact Wylo Kayle, Coordinator Research Approvals, VCHRI at wylo.kayle@vch.ca or (604) 875-5125.