

## 2021 Team Grant Competition Guidelines

The Team Grant competition supports health research that improves clinical practice and is led by health care professionals, staff and clinicians across Vancouver Coastal Health (VCH) and Providence Health Care (PHC).

### Purpose

Team Grant supports applied health, community based, and/or patient-oriented research that improves clinical practice within VCH/PHC. VCH/PHC health care providers partner with experienced researchers who will mentor them through the entire research process, from proposal to project completion.

### Funding Partners

Vancouver Coastal Health Research Institute partners with Richmond Hospital Foundation (RHF), VGH & UBC Hospital Foundation, Transplant Research Foundation of BC (TRFBC) and Providence Health Care Research Institute (PHCRI). Notes;

- PHC is partnering with VCH to fund one highly ranked award demonstrating a collaboration across sites.
- TRFBC is partnering with VCH and PHC to fund two highly ranked awards, one at VCH and one at PHC, related to patient identified research priorities in solid organ transplantation.

### Deadlines

Registration is mandatory for this competition.

**Registration deadline via online form:** Friday, November 6, 2020 by 4:00pm (PST)

- Register here: <https://www.vchri.ca/team-grant-registration-form>

**Patient-Oriented Research Workshop:** Thursday, November 19, 2020

- Sign-up here: <https://www.vchri.ca/team-grant-patient-oriented-research-workshop>

**Grant Development 1-on-1 session (20 minutes, recommended):** December 3, 2020

- Sign-up here: <https://www.vchri.ca/team-grant-grants-crafting-guidance>

**Consultation with CHÉOS (recommended):** by appointment

- Submit here: <http://www.cheos.ubc.ca/services/>

**Application submission deadline:** Monday, February 1, 2021 by 4:00pm (PST).

Complete application must be received via email at [education.award@vch.ca](mailto:education.award@vch.ca) or online submission link by the times specified or they will not be accepted.

### Research Team Eligibility Criteria

Please contact the VCHRI Internal Awards team if you are unsure if you meet the eligibility requirements.

**Principal Investigator (PI):** You are eligible to be the principal investigator (PI) on an application if you meet all the following criteria. The PI:

- must be a VCH/PHC, clinician and/or health care professional, (e.g. physician, nurse, OT, PT, dietician, SLP, counsellor, mental health worker, etc) whose primary work is at a VCH or PHC site. (Note: Medical residents, clinical/academic research fellows, academic researchers are **NOT** eligible for this competition).
- works at a VCH/PHC site (this does **NOT** include BCCA, BCCDC or PHSA sites or medical offices not on a VCH/PHC site).

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- is currently a regular part-time or full-time permanent position at VCH/PHC (for clinician); or as a physician, where VCH/PHC is where you do most of your clinical work. (Note: casual, contract or consulting staff are **NOT** eligible for this competition).
- has **NOT** held (or currently hold) external, peer-reviewed research funding as the principal investigator or co-principal investigator. (Note: funding from VCH/PHC, UBC, other health authorities, educational institutions or affiliated research institutes/centre are **NOT** considered to be external research funding).
- does **NOT** hold any of the following university appointments at any academic institution: assistant professor, associate professor, professor, clinical associate professor or clinical professor. Clinical assistant professor, clinical instructor, and lesser appointments are acceptable.
- has identified an experienced researcher who agrees to be your co-PI and actively mentors you throughout the course of the project from proposal development and application submission, to implementation and completion of the project.
- does **NOT** have an outstanding final report from past VCHRI internal award competitions.
- is **NOT** the PI/co-PI on a currently funded VCHRI Team Grant.

NOTE: If you are a PHC physician or health care professional, only projects in collaboration with VCH are eligible for this award

**Co-Principal Investigator (Co-PI):** The Co-PI must be an experienced researcher who is actively conducting his/her own research. The Co-PI not only is part of the investigator team, s/he also agrees to contribute as a mentor role to the PI during for the project, from registration and application to project completion.

The Co-PI:

- must have appropriate research experience. The Co-PI must have active research funding within the last 2 years, and track record of holding external peer-reviewed funding. This research experience will be evaluated by the review committee based on the information contained in the Biographical Sketch and Research Module.
- can only be a co-PI on one application per competition cycle.
- can be from any organization. The expectation is that the PI and co-PI will work together to design and implement the project.

**Co-Investigators:** Co-investigators should include other individuals as appropriate for the particular project being proposed. There is no set number of co-investigators for a project. However, it is expected that individuals listed as co-investigators will also contribute to the intellectual content of the research project.

## Research Project Eligibility Criteria

- Projects must address important practice-based research questions and/or patient-oriented research, so the results can be directly applicable to the provision of care/service at VCH/PHC
- As the intent of this competition is to support new projects and not to provide additional funding for existing and/or larger projects, all successful projects must have a separate REB approval specifically for this project. **Adding the project as an amendment to another existing REB approval is not acceptable.**
- Multi-organizational projects, where VCH/PHC is one 'site' on the project are not eligible.
- **Note:** to be eligible for the TRFBC grant, these practice-based research questions must be formulated with a clear focus on the patient identified research priorities as defined by the [Canadian National Transplant Research Program](#).

## Funding and Eligible Expenses

- Proposals will be considered for a maximum of \$30,000. Projects must be able to be completed within 18 months of receiving the funds. Unused funds are to be returned to VCHRI/PHCRI. Awards are non-renewable.

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- Projects must be completed within the \$30,000 maximum budget as matching/partner funding is not allowed; however, the maximum budget amount does not include in-kind contributions (e.g. staff support, use of space and other resources etc.).
- This project must not yet be start and funding is to support new projects.
- Please refer to the application instructions for detailed description of eligible expenses.

## Evaluation Criteria

Proposals will be reviewed by a multidisciplinary selection committee, including patients. Applicants should therefore explain the proposed research clearly, and define discipline specific terms used. Assume that the topic of your project is completely new to the person reviewing your grant.

Applications will be assessed based on:

- strength of the PI/co-PI's research and healthcare practice experience to guide the project; the appropriateness of each team member and their roles; key collaborations outlined and letters of support included (if applicable); the team's capacity to do the proposed work.
- rigour of the research proposal (see section 4 of Application Instructions); importance and applicability of the project to the provision of healthcare/service at VCH/PHC; feasibility of the project within the timeframe/budget.

## Approvals

Notification of awards will occur in spring 2021. Funding will be made available as of July 1, 2021. After July 1, 2021, funds will be released to the successful applicants as soon as the required ethics and VCH approvals have been obtained. Applicants are urged to request ethics approval as soon as they have received notice of funding, since projects must be initiated before December 31, 2021. **Funding will not be available after this date.**

## Outcomes and Reporting

Annual and project end financial reporting is required. As well, a final project report is required at the end of the grant. VCHRI and its funding partners use the project reports to publicize research activities and to evaluate the impact of the program.

## Contact Information

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