

Anatomic Pathology Laboratory Resource Utilization form

Please email completed form to Anatomic Pathology Research Coordinator VGHAP.Research@vch.ca together with the VCH Application for Operational Application for a New Research Project form, the Research Protocol/manual, Ethics certificate/pre-approval/ application and a copy of the proposed Patient Consent form.

VCHRI Study #:	V																	
REB#:	H																	
Date of submission:																		
Title of Study:																		
Principle Investigator:																		
Email:																		
Phone Number:																		
VCH Pathologist (Co-Investigator):																		
<i>*if applicable, see below</i>																		
Funding Agency:																		
Primary conducting location for this study:																		
Does your research involve harvesting tissue or tissue banking? If so, please explain <i>*The harvesting of tissue for research or tissue banking requires a VCH Pathologist to be included as a co-investigator on your Research Ethics.</i>																		
Fresh Tissue collected at VGH OR/Clinic	<input type="checkbox"/> YES <input type="checkbox"/> NO																	
Does this research involve the handling or utilization of diagnostic material? <i>*Please list full date range of samples to be included:</i>	Please indicate request types and estimated quantity: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Archival Block/Slides Retrieval</td> <td style="text-align: right;">cases</td> </tr> <tr> <td>FFPE Tissue Processing+Embedding</td> <td style="text-align: right;">blocks</td> </tr> <tr> <td>FFPE Block Sectioning</td> <td style="text-align: right;">blocks</td> </tr> <tr> <td>H&E Staining</td> <td style="text-align: right;">slides</td> </tr> <tr> <td>Special Stains</td> <td style="text-align: right;">slides</td> </tr> <tr> <td>FFPE Scrolling/Coring</td> <td style="text-align: right;">blocks</td> </tr> <tr> <td>Immunohistochemistry</td> <td style="text-align: right;">slides</td> </tr> <tr> <td>IHC Optimization</td> <td></td> </tr> </table>		Archival Block/Slides Retrieval	cases	FFPE Tissue Processing+Embedding	blocks	FFPE Block Sectioning	blocks	H&E Staining	slides	Special Stains	slides	FFPE Scrolling/Coring	blocks	Immunohistochemistry	slides	IHC Optimization	
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IHC Optimization																		
<i>*Please list special requirements:</i>																		
Will non-VCH laboratory personnel accessing VCH Laboratories?																		
Name of Research Assistant:																		
Email:																		
Phone Number:																		
<i>*For time sensitive research tissue collection</i>																		
Approval																		
Signature:	Signature:																	
Name:	Name:																	
Research Medical Lead/Designate	AP Team Lead/Designate																	

Billing Information

Please provide billing information and details of request below:

One-time processing fee for VCH Application for Operational Approval w/ AP Resource Utilization min. \$50, Basic study protocol review min. \$50.

TBD based on level of assistance required for VCHRI approval* *waived for VGH staff Pathologist

Name:

Email:

Address:

Phone:

Account #:

Anatomical Pathology Research Service Pricing:

Archival FFPE blocks or slides retrieval (per case):

eg. Blocks and slides = 2x \$20 + Admin/packing fee*

Onsite: \$20.00

Offsite: \$28.40

Block verification: \$25.00 (per case) in addition to slide and block retrieval

FFPE tissue processing & embedding: \$20.00 (in labelled cassette)

FFPE block sectioning: \$7.20 (per slide)

Unstained slide sections: \$7.20 (per slide)

H&E staining: \$9.00 (per slide, exclude sectioning cost)

Special stains: \$17.40 - \$27.40 (per slide, exclude sectioning cost)

ImmunoHistoChemistry: \$67.00 (per slide, exclude sectioning cost)

*Administrative /Packing Fee:

\$25.00 per request (less than 5 surgical/cytology cases)

\$50.00 per request (5 or more surgical/cytology cases)

Archival FFPE Material Request/Return Policy

☐ For requests >100 cases, once the first 100 are retrieved, one month will be allowed to elapse before the next 100 cases are retrieved unless no other requests are pending. This aims to prevent other pending requests from being unreasonably delayed by large requests.

☐ Blocks/slides must be returned as soon as possible or at the latest immediately following study publication, unless investigator has additional ongoing VCHRI approved studies using same blocks/slides

☐ Blocks/slides for studies that failed to renew annual VCHRI approval are expected to be returned immediately

☐ Research studies should exercise all due diligence to protect and not exhaust FFPE material

☐ I understand the above and will follow above policy

Name: _____