Online Privacy Training for Researchers

The Vancouver Coastal Health Research Institute (VCHRI) and Providence Health Care Research Institute (PHCRI) are introducing an online privacy training course for research team members. This course will become mandatory for researchers to complete later this year and therefore we encourage you and your research team members to complete the course now.

Objective
The purpose of this course is to provide all research team members with guidance on VCH and PHC privacy and security requirements and best practices. Upon completion of this course you will be able to:
- Define what is personal and confidential information;
- Embed privacy and security best practices into your research;
- Recognize, respond, and report actual or suspected privacy/security breaches; and
- Ensure compliance with the *Freedom of Information and Protection of Privacy Act* (FIPPA).

Directions
The online privacy training course is available through the PHSA Learning Hub. If you do not already have a Learning Hub account, you will be required to sign up for one. This will take less than 5 minutes.

1. Log in or sign up for a new account at https://learninghub.phsa.ca.
2. If you are signing up for a new account, you will be asked to create a profile. If you do not fall into the profile category of VCH/PHC Staff, Medical Practitioners or Students, please create a profile using the category Contractor/Affiliate. Be sure to enter your name and email as it is entered in the UBC Research Information System (RISe).
3. Search for the training course by course name: Privacy Training for VCH & PHC Researchers or by course code: 25290.
4. Register for the course and then click on the Start Course button. Completing the course should take approximately 30 minutes.
5. When completed, you will receive a Certificate of Completion by email. Please retain the email for your records.

Feedback and Questions

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