### VCHA - RICHMOND IMPACT ANALYSIS

<table>
<thead>
<tr>
<th>Project Title:</th>
<th>_____________________________________________</th>
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<td>Investigator:</td>
<td>____________________________________________</td>
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(Please print name)

1. **Costs to the organization (Department Head/Program Manager to be contacted for costs):**
   - **Workload:**
     - Identify the number of subjects anticipated by day/week/month for duration of study.
   - **RHS Staff Participation:**
     - Describe tasks required to be performed for each subject by staff. Specify job category.
   - **Time of staff:**
     - Calculate the amount of time staff will spend with each subject doing the identified tasks.
     - (Calculate costs using hourly rate + 22% benefits)

2. **Identify any special supplies which are needed to conduct the research. Include unit cost.**

3. **Identify equipment needed to conduct research and amount of time it will be in use for each subject.**

4. **Identify any documentation/educational materials that will be required to be produced by RHS, e.g. consent forms, educational brochures, etc.**

Principal Contact (not Researcher) for RHS Signature: ______________________________ Date __________________

Please print name: __________________________

Completed by RH Administration:
REB # __________________________
VCHRI __________________________

Revised: August 2011