

INVITATION FOR EXPRESSION OF INTEREST

Medical Manager, Phase 1 Clinical Trials Research Unit, UBC Hospital

Vancouver Coastal Health (VCH) is seeking expressions of interest from qualified candidates for the position of Medical Manager, Phase 1 Clinical Trials Research Unit, UBC Hospital.

The Phase 1 Clinical Trials Research Unit (P1-CTRU) at UBC Hospital represents a transformative step in expanding Vancouver Coastal Health (VCH) and the Vancouver Coastal Health Research Institute's (VCHRI) capacity to conduct early-phase, first-in-human, and complex translational clinical trials within an acute-care environment. This purpose-built unit enables the safe in-hospital administration, testing, monitoring, and overnight observation of patients enrolled in clinical trials and positions VCH/VCHRI as a provincial leader in early-phase research.

Reporting to the Medical Site Lead, UBC Hospital, Senior Medical Directors, Vancouver Acute, and to their Department Head, the Medical Manager, P1-CTRU oversees operations related to the care and treatment of clients, patients and residents enrolled in clinical trials and provides medical leadership and strategic direction to ensure high quality and effective delivery of medical services needed to support program/service delivery and plans within an academic, research and client centred environment. This role is central to ensuring the safe, ethical and high-quality conduct of clinical trials involving investigational products.

The Services will be provided at UBC Hospital. It is expected that, on average, the time required to perform the Services will be approximately **eight (8) hours per week** (0.20 FTE).

Responsibilities and Deliverables

- Supports the development of a vision and strategies in collaboration with senior management leaders and VCHRI that ensure integrated and sustainable programs and services consistent with established priorities and the vision, values and strategic direction of the P1-CTRU.
- Works to establish service delivery models and processes to ensure seamless integration of research with care. Responsible for human resource management of the medical and PhD scientific staff within the programs/services, including maintenance of medical and ethical standards of practice, medical workforce planning, and credentialing of staff.
- Develops and implements the medical oversight processes within the P1-CTRU, ensuring physician staff roles, responsibilities, and response protocols are clearly defined. This includes establishing the Most Responsible Physician (MRP) strategy for inpatient duration of care to ensure clarity of responsibility and consistent medical coverage.
- Establishes an effective workforce plan in collaboration with key partners and stakeholders that ensures the ongoing availability of qualified and technically competent medical and scientific staff within the context of operational demands and environmental and resource constraints. This includes developing protocols for escalation, communication and documentation between the clinical trials team and on-call physicians. Communicates regularly with Medical Site Director, UBC Hospital regarding occupancy and safety considerations for upcoming clinical trials.
- Oversees physician recruitment, onboarding, and scheduling to ensure adequate on-site medical coverage for inpatient trial activities, including daytime and overnight responsibilities.
- Advises on clinical trial acceptance based on P1-CTRU capabilities, risk level, and resource availability. Reviews clinical trial protocols, in collaboration with the principal investigator of each clinical trial, to assess feasibility, medical complexity, and safety considerations within the P1-CTRU.

- Ensures all physicians are appropriately trained in investigational product handling, clinical trial protocol adherence, documentation, and adverse event reporting, ensuring alignment with Good Clinical Practices (GCP) and Health Canada/ FDA regulations.
- Assumes overall leadership for medical activities within the programs/services in accordance with the Standards and Code of Ethics adopted by the College of Physicians and Surgeons of British Columbia to ensure that priorities are addressed and the programs/services goals are achieved.
- Leads the identification of educational needs for physicians and PhD scientific staff within the programs/services focused on incorporating best practices based on evidence into care delivery.
- Mentors and develops P1-CTRU physician staff, residents, and trainees to build and enhance their clinical research skills.
- Leads or participates in local/ regional/ provincial working groups/ committees to plan initiatives and provide guidance in the identification of emerging issues and opportunities and influence the development of long-term directions, priorities and strategic options to address their portfolio issues.
- Participates in the development and successful management of capital and operating budgets to complement strategic directions within existing fiscal constraints.
- Ensures clear performance objectives and indicators are in place to assess the delivery of services within an interdisciplinary environment.
- Implements integrated credentialing policies, standards and practices for medical staff within the programs/services in compliance with organization's policies, accreditation and professional standards as well as codes of ethics to encourage best practices, improve clinical outcomes, and achieve defined standards of care.
- Fosters strategic and working relationships with internal and external stakeholders that result in sharing of knowledge, monitoring of trends, identification of opportunities to promote innovation, exploration and partnerships for improvement, facilitation of best practices, improved patient access, and efficient flow of patients across the care continuum.
- Ensures compliance with legislation and safety standards to provide a healthy and safe environment for clients, patients, residents and staff.

Qualifications

A Medical Degree and eligibility for licensure with the College of Physicians and Surgeons of British Columbia, current membership in either the Canadian College of Family Practice or Royal College of Physicians and Surgeons of Canada, supplemented by at least five years' recent experience in a medical leadership role within the area of clinical practice in the designated program area, including at least three (3) years participating or leading clinical research activities. Demonstrated understanding of early-phase (Phase 1) clinical trial operations, including inpatient safety monitoring, investigational product administration, and participant management. Eligibility for a faculty appointment with the University of British Columbia, School of Medicine and willingness to pursue is expected. Demonstrated commitment to on-going learning and professional development. Must hold or be eligible to hold, medical staff privileges within VCH, with demonstrated competence in managing acute medical conditions and initiating timely escalation when required. Proven leadership experience in clinical research or hospital environment, including oversight of physicians, trainees or multidisciplinary teams. Experience collaborating with academic, regulatory, and industry stakeholders in the conduct of clinical research.

VCH hires on the basis of merit and is committed to employment equity. We encourage all qualified applicants to apply. Canadian law requires that qualified Canadians be given preference in hiring decisions.

At Vancouver Coastal Health, our vision of healthy lives in healthy communities inspires us and our values and pillars guide us. We support equitable practices, diverse teams and inclusive environments, which are vital to creating welcoming spaces where everyone can bring their whole selves to work and feel supported. We encourage applications from equity-deserving communities, including Indigenous Peoples and members of racialized groups, people with disabilities and people of all gender identities and expressions and sexual orientation.

Interested applicants should submit a letter of interest, a list of 3 referees, and curriculum vitae in confidence by **July 6, 2026** to the address below. Anticipated start date for this position is **August 1, 2026**.

Dr. Vinay Dhingra and Dr. Ladan Sadrehashemi
Senior Medical Directors, Vancouver Acute Services
c/o Emily Cheng
Administrative Coordinator, Medical Affairs
855 West 12th Avenue, Vancouver, BC
Email: Emily.Cheng9@vch.ca

Any questions regarding this posting, please contact Khuushali Raja, Talent Acquisition Advisor, Executive and Medical Staff, at Khuushali.Raja@vch.ca.