## **RENEWAL OF OPERATIONAL RESEARCH APPROVAL**

# **VCHRI Research Study Number** (e.g. V00-XXXX):

**UBC Research Ethics Board Number** (e.g. H07-XXXX):

**PRINCIPAL INVESTIGATOR:**

**STUDY TITLE:**

**SPONSOR or FUNDING AGENCY(IES):**

VCHRI is responsible for maintaining complete and accurate files on approved research projects and for ensuring that these projects are being conducted with valid ethical and VCH approvals in place. A VCH Certificate of Research Approval is valid for one (1) year. If the study remains active, to receive a VCH Certificate of Renewal for the above-referenced study, please complete this form and send the form with a copy of the current ethics certificate of renewal to Wylo Kayle at [wylo.kayle@vch.ca](mailto:wylo.kayle@vch.ca). Once VCHRI receives this information, VCHRI will prepare a **VCH** **Certificate of Renewal**.

**Resources:**

|  |  |
| --- | --- |
| 1. Have there been changes to VCH resources used, since the project was last approved by VCHRI?   If YES, please indicate these changes: | Yes  No |
| 1. Will the above change(s) impact the costs?   If YES, please indicate: | Yes  No |

**Funding:**

|  |  |
| --- | --- |
| 1. Has the sponsor or funding source changed within the last year? | Yes  No |
| 1. If YES, has the UBC ethics certificate of approval been updated? | Yes  No  N/A |

**Research Study Team:**

|  |  |
| --- | --- |
| 1. Since the project was last approved by VCHRI, have there been any changes to the research study team? (e.g., Has a new research assistant been added? Has a co-investigator been removed?) | Yes  No |
| 1. If there have been changes made to the research study team, please describe (include the name and position of each new/replaced member)? | N/A |

**NEW**: If new study team members have been added, each new member must complete the **Online** **Confidentiality Undertaking for Researchers on the PHSA Learning Hub** (<https://learninghub.phsa.ca>).

**VCHRI Research Study Directory:**

|  |  |
| --- | --- |
| 1. Has this research study been posted on the VCHRI Website under the Research Study Directory? | Yes  No |
| 1. If ‘yes’ to #7, please confirm you have reviewed the VCHRI web posting for accuracy. | Yes  No |
| 1. If ‘yes’ to #7, are you still recruiting research participants? | Yes  No |

Name and title of person completing this form:

Email:

Date: