



# MedTech Development Hub

Vancouver General Hospital - Research Pavilion

Room 560, 828 West 10th Avenue

Vancouver, B.C. V5Z 1L8



## **MEMBERSHIP APPLICATION FORM**

**(For UBC Students and UBC Staff/Faculty Only)**

Applicant Name: \_\_\_\_\_

I am:

Undergrad Student    MAsc. Student    PhD Student    Post-Doctoral Fellow    UBC Staff/Faculty

UBC Student Number: \_\_\_\_\_ Program/ Department/ Faculty: \_\_\_\_\_

Address: \_\_\_\_\_ City/Postal Code \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Contact Name & Number: \_\_\_\_\_

### **Policies & Guidelines**

#### **A. Membership Fees & Payment Options**

1. There are no membership fees for UBC appointments.
2. Use of some of the equipment, supplies and services available in the MedTech Development Hub will involve usage fees - please see the MedTech Development Hub website for details on payment options.
3. Access to the MedTech Development Hub is available primarily to graduate students, postdoctoral fellows, faculty members and UBC staff, but we will also consider applications from undergraduate and coop students. Work carried out at the MedTech Development Hub may include course or thesis-related work, or may involve startup-related projects that are not explicitly for academic credit.

## B. Insurance & Liability

1. Under the UBC insurance policies (#Refer to UBC General Insurance Program Memorandum), for all UBC affiliates and students engaged in activities sponsored by UBC, the insurance and loss prevention program at the University of British Columbia covers:

|                  |  |
|------------------|--|
| <b>Property</b>  | <p>All property of every description that is owned or leased by UBC or for which UBC has assumed the responsibility to insure by contract or agreement; against all risks of direct physical loss or damage except as excluded in the policy. Property includes, but not limited to buildings, fixtures and equipment, computer hardware.</p> <p>#Refer to: <a href="http://www.riskmanagement.ubc.ca/insurance/learn-about/property-insurance">http://www.riskmanagement.ubc.ca/insurance/learn-about/property-insurance</a></p>  |
| <b>Liability</b> | <ol style="list-style-type: none"><li>1. Personal Injury, Property Damage and Advertising Liability; Professional Liability; Legal Liability for Fire Fighting Expenses; Tenants Legal Liability.</li><li>2. Errors and omissions liability - liability arising from "wrongful acts," defined as actual or alleged errors, misstatements, misleading statements, acts, omissions, neglect or breach of duty;</li><li>3. Professional liability - liability arising from an error or omission in the delivery of (or failure to deliver) professional services.</li></ol> <p>#Refer to: <a href="http://www.riskmanagement.ubc.ca/insurance/learn-about/liability-insurance">http://www.riskmanagement.ubc.ca/insurance/learn-about/liability-insurance</a></p> |

2. Injuries to persons would be covered by UBC's workers compensation coverage if UBC is the entity that employed the person. With respect to students of UBC, according to the memorandum, an optional insurance plan, which provides accident (not illness) coverage for UBC registered students when engaged in course work, is available. The cost of the insurance is \$7/year/student, and collection of the premium from students must be made by the department. In that case, UBC is required to take out Student Accident Insurance and students injured while at the Hub would be covered by that insurance.  
For more information on this insurance plan, please refer to UBC Student Accident Insurance:  
[http://www.riskmanagement.ubc.ca/sites/riskmanagement.ubc.ca/files/uploads/Documents/Student\\_accident\\_insurance.pdf](http://www.riskmanagement.ubc.ca/sites/riskmanagement.ubc.ca/files/uploads/Documents/Student_accident_insurance.pdf)
3. The Hub space is offered on an "as is" basis and VCH provides no representations or guarantees that the condition of the space is appropriate for the intended use by any party.

4. Lockers will be available in the hub, however, the Applicant must not store any of its own equipment or property in the Hub space unless the prior written approval of VCH is obtained. Where such approval has been granted, the Applicant will be responsible for arranging its own insurance to cover such stored equipment or property and VCH/UBC will not insure such equipment or property. The Applicant releases VCH/UBC from any claims and actions for loss, damage, cost and expense (including legal fees and disbursements) incurred by the applicant as a result of storing its own equipment or property in the Hub space.
5. Proof of insurance is required.
6. All UBC persons while at the Hub need to comply with policies of VCH and UBC.

### **C. Intellectual Property Policies**

Participation in the MedTech Development Hub by UBC-affiliated personnel is governed by UBC's Policy #88 and VCH's Intellectual Property Policy. Use of the MedTech Development Hub will be treated as similar to using other student-accessible resources such as the workshops in the Engineering Design Centre. Participants who wish to further clarity about any IP-related issues are encouraged to consult "The University of British Columbia's Policy #88: Patents and Licensing ("UBC's IP Policy") (See <http://www.universitycounsel.ubc.ca/files/2015/03/policy88.pdf>), VCH's Intellectual Property Policy (See <http://www.vchri.ca/services/intellectual-property>), the terms and conditions of any affiliation agreements between VCH and UBC and also discuss these issues with the Hub director prior to using the MedTech Development Hub.

### **D. Access to the MedTech Development Hub, Internet, CWL**

1. The Vancouver Coastal Health Research Pavilion is a restricted access building. Members of the Hub will receive an access card to the building and the Hub.
2. The "ubcsecure" wireless network will be available in the Hub. UBC students and faculty may use their CWL account to connect to this network wirelessly.
3. The space must not be altered (no changes to walls, outlets, wiring, etc of any kind) without authorization from VCHRI/VCH.
4. Access cards are the property of VCH and must be returned to VCHRI when one departs the Hub permanently.

**Applicant's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_