

## Team Grant Competition RESEARCH MODULE

This is an auto-fill form, using drop-down lists and text fields. For text fields you can either type directly onto the form or cut and paste from another file. All text will display in Arial 10 format, and no other formatting (e.g. bold) is possible. You can use the tab key to move from line to line. The character maximums (if listed) include spaces but not paragraph breaks.

Principal Investigator Last Name	Principal Investigator First Name(s)	Title Select One
Email Address:	Job Title	
VCH/PHC Program/Department	VCH/PHC Program/Department Manager	
Academic Department and Rank (if applicable)	Academic Department Head	

Work Mailing Address (include street, building, room number, and postal code).

Office Phone Number	Fax Number
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Project Title

Within which VCH HSDA(s) will this research project take place?  
**Select One**

Please list the specific VCH/PHC site(s) at which the project will be carried out (building locations/room #s):

Amount Requested (max. \$30,000):

Co-Principal Investigator Last Name	Co-Principal Investigator First Name(s)	Title Select One
Email Address	Job Title	
Organization	Department	
Academic Appointment	Academic Department Head	

Work Mailing Address (include street, building, room number, and postal code).

Office Phone Number	Fax Number
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Co-Investigator Names (add a page if needed)	Organization and Program/Department	Position/Title

**Signatures**

Principal Investigator (PI):	Date:
Co-PI:	Date:
Co-investigators:	Date:
	Date:
	Date:
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	Date:
	Date:
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	Date:
	Date:
	Date:
	Date:
<b>PI's VCH/PHC Program/Dept Manager:</b>	<b>Date:</b>
<b>Academic Dept Head (if applicable)</b>	<b>Date:</b>

**For VCH Research Institute Office Use Only**

<b>VCH Research Institute Executive Director, Associate Dean Research, FoM, UBC</b>	<b>Research Services (ORS) Signature</b>
Signature and Date	Signature and Date:

**PI Last Name:**

**Project Title:**

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**1. Summary of Research Proposal [2700 characters]**

Summarize the objectives and research plan. Explicitly detail how the project improves practice within VCH or PHC.

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**PI Last Name:**

**Project Title:**

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**2. Research Project Team [2700 characters]**

Clearly describe the various roles (including mentoring) and responsibilities of all team members listed, and your team's capacity to complete this 18 month project.

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**PI Last Name:**

**Project Title:**

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**3. Project Budget**

Applications will be considered for a maximum of \$30,000 for an 18 month long project. Awards are non-renewable.

**Important Notes:**

Personnel: this should include the rate, benefits and estimated hours. Only the PI is eligible for release time in the budget, and to a max of 50% of the total budget.

Travel: travel costs for investigators such as (but not limited to) mileage, conference fees/travel, are **NOT** eligible expenses and will be removed from the budget.

In-kind contributions: Must be accompanied by a letter of support

Item	Amount requested from this competition	Amount of in-kind contributions (if applicable).
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**Personnel**

**Materials and Supplies**

**Research Equipment**

**Communications and Publications**

**Other (Specify)**

<b>Total value of in-kind contributions</b>		
<b>Total Requested from this competition (maximum \$30,000)</b>		

**PI Last Name:**

**Project Title:**

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**4. Budget Justification [2400 characters]**

Provide details and justification of requested funds listed in the budget on page 6.

**Important Notes:**

Personnel: this should include the rate, benefits and estimated hours. Only the PI is eligible for release time in the budget, and to a max of 50% of the total budget.

Travel: travel costs for investigators such as (but not limited to) mileage, conference fees/travel, are **NOT** eligible expenses and will be removed from the budget.

In-kind contributions: Must be accompanied by a letter of support

Other: include cost for each item within the area; for example, office supplies might be one item under "Materials." Also include how costs were estimated (e.g. A quote from...)

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**PI Last Name:**

**Project Title:**

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**5. Knowledge Translation and Dissemination Plan [2400 characters]**

The reviewers want to see that your team has discussed and planned for both integrating your results back into your practice and sharing more broadly with your colleagues.

Please provide a brief description of your plan for implementing and sharing your research results within your practice and with colleagues across VCH/PHC. As well, if applicable, include any conferences, publications and/or other venues in which you are hoping to share your findings.

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