

VCHRI Animal Research Resumption Access Request

Send completed form to research@vch.ca
Use Adobe Reader to complete this form

As we plan for the resumption of on-campus animal research, PIs are required to apply for access to VCHRI Medical Animal Facilities (MAF). To be granted access during this limited, prioritized **Phase One research resumption**, justification for the resumption, and coordination with Centres (or Departments when not part of a Centre) is required. Please send the completed form to research@vch.ca. We will respond to the email address provided for the principal investigator in the form below. Please note, if you are requesting access to more than one VCHRI animal research facility, please submit a separate form for each facility.

The following criteria will be considered in decisions for prioritized access:

- The nature of the project:
 - Exempted studies
 - Pre-experimental preparation required, e.g. breeding, recovery from cryopreservation, special diet feeding
 - Studies where only animal facility staff access needed, e.g. breeding, aging studies
 - Studies for graduate and/or post-doctoral fellow program completion (i.e. within one year)
 - Lower risk studies, e.g. acute non-surgical, well-established acute surgical, simple short-term (<4 weeks) studies
- An appropriate safety plan

These questions will help inform and prioritize the animal research resumption planning process. When animal research resumes, PIs must strictly adhere to their proposed plan, including any guidelines established by facility managers and building requirements. Failure to do so may result in loss of access privileges.

Laboratory information

Name of Principal Investigator:	
Centre:	
Department:	
Email:	
Primary phone number:	

Facility request access to: Submit separate forms for access to each facility		
Animal Resource Unit(ARU)	JBRC	ICORD

Have you received approval from your Centre to resume research (if access to areas outside of the animal facility is required)?	Yes	No	Pending	Other (please explain):

Approved ACC protocol number(s)

--

Rationale for resuming on-campus animal research during Phase One: Consider VCHRI guidelines and explain why your on-campus animal work should be prioritized when phase one resumption of on-campus animal research begins. Consider the criteria considered in the decision for access in phase one and indicate which item(s) apply for your work.

The access request relates to:

Exempted studies

Pre-experimental preparation required e.g. breeding, recovery from cryopreservation, special diet feeding

Studies where only facility staff access needed e.g. breeding, aging studies, including maintenance of precious strains as well as experimentation

Studies for graduate and/or post-doctoral fellow program completion

Lower risk studies e.g. acute non-surgical, well-established acute surgical, simple short term studies

Others: _____

Provide rationale for above items:

Research personnel: Include all names of researchers requesting facility access.

#	First name	Last name	Email	Personnel	Anticipated graduation / program completion year	Room(s) you require access to
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Access details: Provide details on the specific rooms for which your researchers are requesting access. Include frequency, duration and time of arrival of access for each room (research access is restricted to 9am to 3pm weekdays). **Please contact Facility Management 48 hours (minimum) prior to arrival** except in unusual circumstances, such as attending to a sick animal. If your personnel require animal user training (online or hands-on), facility user orientation, or any additional training to operate equipment or access spaces, please indicate below.

#	Name	Frequency & Duration of Access / Training Needs
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Work performed: Will you or your researcher(s) be coming in-person to conduct your research or will MAF technician staff be performing the work? For all individuals listed above, please explain why their in-person presence is considered a priority and list what resources they will need such as space, CO², anesthesia, scales, clean cages, etc. Describe the research activities your researcher(s) will be performing in the facility and what you require MAF technician staff to perform - **including the expected duration and frequency**, such as serum draws - how many, how frequent? Note: Research access is 9am to 3pm weekdays.

#	Name	Research activity required
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Safety: Outline the safety plan for your project, including how physical distancing requirements will be maintained. Describe the route for animals.

PPE: Do you require PPE not otherwise supplied by MAF? If yes, what are your plans for obtaining PPE for the lab?

Signature of PI

Date

Or click box to add scanned signature:

Decision Notes:

VCHRI Medical Animal Facilities Approval

	Or click box to add scanned signature:	
		Date