Place on your Centre/Department letterhead.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to comply with all safety protocols in place in my Centre/Department while conducting research and scholarly activity VCH Research Institute campus. I understand that permission to conduct on-campus research, scholarship and creative activity is limited to those who require on-site resources, and cannot work remotely.

I confirm that safety protocols to address the following issues are available and have been implemented in rooms and spaces bearing this notice (*indicative list*):

1. In keeping with guidance from the Provincial Health Officer:
	1. Personnel will stay at home if they are sick with cold or flu symptoms
	2. Physical distancing: all people present in this space will respect physical distancing by keeping two meters (six feet) away from one another at all times;
	3. Personal hygiene: regular hand washing, covering coughs and sneezes
	4. Regular and thorough cleaning, particularly of high-touch, high-traffic points;
2. Personal protective equipment: Any PPE required to undertake this research is available to meet the needs of the people present;
3. The maximum number of personnel in my allocated research space (Room numbers/benches) at any one time will be no more than

X People

1. We are located within Hospital space and recognize the importance of respecting and adhering to protocols that ensure the safety and health of patients*.* I agree to maintain constructive communication with Centre/Dept leadership and staff to facilitate clarification and/or revisions of protocols/safety plan.

**ACKNOWLEDGEMENT**

By signing this form, I acknowledge that the health and wellbeing of our research community is paramount, and we will follow guidance from the Provincial Health Officer, VCHRI, VCH, the University, WorkSafe BC, and other relevant authorities.

I also acknowledge that:

* Failure to uphold the commitment confirmed here could result in the loss of research access privileges.
* Non-compliance in my research setting could jeopardize the ability of on-campus activity to continue during the COVID pandemic.
* It is my responsibility as the Principal Investigator to ensure that I along with all faculty, staff and students engaged as part of my research activities are aware of and comply with the relevant COVID-19 and other safety protocols.
* Only those people essential for the activity to be performed in this space will be asked to return to work;

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|  |  |  |
| Name | Signature | Date |

Centre/Department Approval

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|  |  |  |
| Name | Signature | Date |